

Recommendations of the City Finance and Governance Committee – 20 February 2024

Tuesday, 27 February 2024
Council

Strategic Alignment – Our Corporation

Public

Approving Officer:
Anthony Spartalis, Acting Chief
Operating Officer

EXECUTIVE SUMMARY

The City Finance and Governance Committee considered the following Items at its meeting held on 20 February 2024 and resolved to present to Council the following recommendations for Council determination:

- Item 7.1 – 2023/24 BP&B Q2 Progress Report
- Item 7.2 – Civic Recognition and Protocol Policy
- Item 7.3 - Flags and Banners Policy
- Item 7.4 – Council Member Complaints Policy
- Item 7.5 - Complaint Operating Guideline - Chief Executive Officer
- Item 7.6 - Local Government Participation and Elections Review

RECOMMENDATION

1. **Recommendation 1** – Item 7.1 - 2023/24 BP&B Q2 Progress Report

THAT COUNCIL:

1. Receives the quarterly update for the Business Plan and 2023/24 Budget as provided in Attachment A to 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024, and notes the highlights of deliverables, status updates and risks and opportunities provided for Projects, Portfolios and Subsidiaries.
2. Approves adjustments for the Business Plan and Budget 2023/24 as identified in this report and reflected in Attachment A to 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.
3. Approves the budgeted year end Operating Position, which includes:
 - 3.1. Total operating income of \$230.537m
 - 3.2. Total operating expenses (including depreciation) of \$228.534m
 - 3.3. An operating surplus of \$2.003m
4. Approves total capital expenditure of \$110.336m for the 2023/24 year.
5. Approves total borrowings of \$42.106m projected to 30 June 2024
6. Notes the year-to-date Operating Position (Financial Performance) for the quarter as presented in Attachment A to 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024, which includes:
 - 6.1. Total operating income of \$118.306m
 - 6.2. Total operating expenses (including depreciation) of \$109.307m
 - 6.3. An operating surplus of \$8.999m

- 6.4. Total Capital Expenditure of \$40.741m
- 6.5. Net Cash borrowings position of \$3.076m, with \$5.700m in borrowings, offset by \$2.624m in deposits.
- 7. Notes the detailed quarterly updates of Council Subsidiaries as provided as Attachments B, C, D & E to 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.
- 8. Notes the updated Long Term Financial Plan as provided in Attachment A to 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.

2. **Recommendation 2** – Item 7.2 - Civic Recognition and Protocol Policy

THAT COUNCIL:

- 1. Notes the report.
- 2. Adopts the Civic Recognition and Protocol Policy as contained in Attachment A to Item 7.2 on the City Finance and Governance Committee Agenda on 20 February 2024 being presented to Council for adoption.
- 3. Revokes Part 8 of the City of Adelaide Standing Orders and the residual remainder as adopted by Council in June 2022.
- 4. Notes that the Civic Recognition Working Group will be disbanded upon adoption of the Civic Recognition and Protocol Policy as contained in Attachment A to Item 7.2 on the Agenda of the City Finance and Governance Committee on 20 February 2024.
- 5. Authorises the Acting Chief Executive Officer or delegate to make minor editorial typographical or syntactical updates as required to finalise the Civic Recognition and Protocol Policy as contained in Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.

3. **Recommendation 3** – Item 7.3 - Flags and Banners Policy

THAT COUNCIL:

- 1. Notes the report.
- 2. Revokes the City of Adelaide Flags and Banners Policy adopted by Council on 13 May 2014.
- 3. Adopts the Flags and Banners Policy as contained in Attachment A to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.
- 4. Authorises the Acting Chief Executive Officer or delegate to make minor editorial typographical or syntactical updates as required to finalise the Flags and Banners Policy as contained in Attachment A to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.

4. **Recommendation 4** – Item 7.4 - Council Member Complaints Policy

THAT COUNCIL:

- 1. Revokes the Behaviour Management Policy as adopted by Council on 12 December 2023.
- 2. Adopts the Council Member Complaints Policy (as required by Section 262 B of the *Local Government Act 1999 SA*) as contained in Attachment A to Item 7.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.
- 3. Authorises the Acting Chief Executive Officer or delegate to make minor, typographical or syntactical updates to the documents contained in Attachment A and Attachment B to Item 7.4 on the Agenda for the meeting of the City and Finance Committee held on 20 February 2024.

5. **Recommendation 5** – Item 7.5 - Complaint Operating Guideline - Chief Executive Officer

THAT COUNCIL:

- 1. Adopts the Complaints Operating Guideline, Chief Executive Officer contained in Attachment A to Item 7.5 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024, subject to the inclusion of a Definition of the Conduct Committee to read as follows:

'Is a group comprising the Lord Mayor, Deputy Lord Mayor and a proxy Council Member nominated at the start of each Council term.'

2. Authorises the Acting Chief Executive Officer or delegate to make minor, typographical or syntactical updates to the documents contained in Attachment A to Item 7.5 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.

6. **Recommendation 6** – Item 7.6 - Local Government Participation and Elections Review

THAT:

1. The matter be deferred to a workshop at a City Finance and Governance Committee meeting.

DISCUSSION

1. The City Finance and Governance Committee met at a meeting of the Committee on Tuesday 20 February 2023. The Agenda with public reports for the meeting can be viewed [here](#).
2. Where the resolution of the Committee differs from the recommendation published in the Committee agenda, the Committee's recommendation to the Council is listed first, with the original recommendation provided in grey and italics.
3. The following matters were the subject of deliberation:

3.1. Item 7.1 – 2023/24 BP&B Q2 Progress Report

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Receives the quarterly update for the Business Plan and 2023/24 Budget as provided in Attachment A to 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024, and notes the highlights of deliverables, status updates and risks and opportunities provided for Projects, Portfolios and Subsidiaries.
2. Approves adjustments for the Business Plan and Budget 2023/24 as identified in this report and reflected in Attachment A to 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.
3. Approves the budgeted year end Operating Position, which includes:
 - 3.1. Total operating income of \$230.537m
 - 3.2. Total operating expenses (including depreciation) of \$228.534m
 - 3.3. An operating surplus of \$2.003m
4. Approves total capital expenditure of \$110.336m for the 2023/24 year.
5. Approved total borrowings of \$42.106m projected to 30 June 2024
6. Notes the year-to-date Operating Position (Financial Performance) for the quarter as presented in Attachment A to 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024, which includes:
 - 6.1. Total operating income of \$118.306m
 - 6.2. Total operating expenses (including depreciation) of \$109.307m
 - 6.3. An operating surplus of \$8.999m
 - 6.4. Total Capital Expenditure of \$40.741m
 - 6.5. Net Cash borrowings position of \$3.076m, with \$5.700m in borrowings, offset by \$2.624m in deposits.
7. Notes the detailed quarterly updates of Council Subsidiaries as provided as Attachments B, C, D & E to 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.
8. Notes the updated Long Term Financial Plan as provided in Attachment A to 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.

For ease, Attachments A, B, C, D & E relating to Recommendation 1, Item 7.1, have been included at the end of this recommendation report.

3.2. Item 7.2 – Civic Recognition and Protocol Policy

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Notes the report.
2. Adopts the Civic Recognition and Protocol Policy as contained in Attachment A to Item 7.2 on the City Finance and Governance Committee Agenda on 20 February 2024 being presented to Council for adoption.
3. Revokes Part 8 of the City of Adelaide Standing Orders and the residual remainder as adopted by Council in June 2022.

4. Notes that the Civic Recognition Working Group will be disbanded upon adoption of the Civic Recognition and Protocol Policy as contained in Attachment A to Item 7.2 on the Agenda of the City Finance and Governance Committee on 20 February 2024.
5. Authorises the Acting Chief Executive Officer or delegate to make minor editorial typographical or syntactical updates as required to finalise the Civic Recognition and Protocol Policy as contained in Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.

For ease, Attachment A relating to Recommendation 2, Item 7.2, has been included at the end of this recommendation report.

3.3. Item 7.3 – Flags and Banners Policy

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Notes the report.
2. Revokes the City of Adelaide Flags and Banners Policy adopted by Council on 13 May 2014.
3. Adopts the Flags and Banners Policy as contained in Attachment A to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.
4. Authorises the Acting Chief Executive Officer or delegate to make minor editorial typographical or syntactical updates as required to finalise the Flags and Banners Policy as contained in Attachment A to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.

For ease, Attachment A relating to Recommendation 3, Item 7.3, has been included at the end of this recommendation report.

3.4. Item 7.4 – Council Member Complaints Policy

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Revokes the Behaviour Management Policy as adopted by Council on 12 December 2023.
2. Adopts the Council Member Complaints Policy (as required by Section 262 B of the *Local Government Act 1999 SA*) as contained in Attachment A to Item 7.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.
3. Authorises the Acting Chief Executive Officer or delegate to make minor, typographical or syntactical updates to the documents contained in Attachment A and Attachment B to Item 7.4 on the Agenda for the meeting of the City and Finance Committee held on 20 February 2024.

For ease, Attachments A and B relating to Recommendation 4, Item 7.4, have been included at the end of this recommendation report.

3.5. Item 7.5 – Complaint Operating Guideline - Chief Executive Officer

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Adopts the Complaints Operating Guideline, Chief Executive Officer contained in Attachment A to Item 7.5 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024, subject to the inclusion of a Definition of the Conduct Committee to read as follows:

‘Is a group comprising the Lord Mayor, Deputy Lord Mayor and a proxy Council Member nominated at the start of each Council term.’
2. Authorises the Acting Chief Executive Officer or delegate to make minor, typographical or syntactical updates to the documents contained in Attachment A to Item 7.5 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.

For ease, Attachment A relating to Recommendation 5, Item 7.5, has been included at the end of this recommendation report.

Original Recommendation as Printed in the CFG Committee Agenda

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. *Adopts the Complaints Operating Guideline, Chief Executive Officer contained in Attachment A to Item 7.5 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.*
2. *Authorises the Acting Chief Executive Officer or delegate to make minor, typographical or syntactical updates to the documents contained in Attachment A to Item 7.5 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 February 2024.*

3.6. Item 7.6 – Local Government Participation and Elections Review

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT:

1. The matter be deferred to a workshop at a City Finance and Governance Committee meeting.

Original Recommendation as Printed in the CFG Committee Agenda

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. *Endorses the submission to the Local Government Participation and Elections Review being undertaken by the Office of Local Government, and included in Attachment A to Item 7.6 on the Agenda for the meeting of the City Finance and Governance Committee held 20 February 2024.*
2. *Authorises the Acting Chief Executive Officer or delegate to make minor, typographical or syntactical updates to the documents contained in Attachment A to Item 7.6 on the Agenda for the meeting of the City Finance and Governance Committee held 20 February 2024.*

For ease, Attachment A relating to Recommendation 6, Item 7.6, has been included at the end of this recommendation report.

4. The Committee also received two workshops on 2024/25 Business Plan and Budget - Financial Sustainability, Priorities, Finance Levers and Council Member's Ideas and By-Law Review.

DATA AND SUPPORTING INFORMATION

Link 1 – City Finance and Governance Committee Agenda

ATTACHMENTS

- END OF REPORT -